

1 Woodbury Scholarship Fund Benefit Golf Tournament

INFORMATION SHEET

Tournament Day: Tuesday, June 10, 2008

Tournament Location: Watertown Golf Club, Watertown, Connecticut

Registration Fee: \$175 per participant postmarked by May 30, 2008. Late registration will be \$190. Fee includes green's fee, cart, luncheon, and dinner. Cost for an additional dinner is \$40. The field size is limited to 120 golfing participants.

Format of Play: Best ball of four, shot gun start. The USGA Handicap Index will be used to determine individual handicaps for the event. Prizes will be awarded for the best net and gross scores.

<u>Tournament Day Agenda:</u>	10:30	Driving Range Opens
	11:00 am - 11:45	Registration & Luncheon
	12:00 noon	Tournament Begins with Shotgun Start
	5:15 pm - 6:00	Cocktails (Cash Bar)
	6:00 pm	Awards Dinner

Awards Dinner: Beginning at approximately 5:15 PM on Tournament Day, Participants, Sponsors, and friends are invited to the dining room for cocktails followed by dinner at 6:00. Dinner is included in the golfer's registration fee. All prizes and awards will be distributed at this time. Non golfing guests are welcome. The cost of these dinners is \$40 per.

The Corporate Sponsor Championship: Only Metal Sponsors are eligible for this event. The members of a team are designated at the time of registration check-in and the team is comprised of 2 players. A Metal Sponsor entitled to 4 players can have 2 teams representing their company. The team that has the lowest combined net score for the tournament will be the "Corporate Sponsor Champion". The "Corporate Sponsor Champion" trophy is awarded for their use for a 1 year term and is to be returned to WSF by the next WSF Tournament date. A permanent award will also be presented.

Corporate Sponsorship: Designation is given by a business/individual who agrees to underwrite the expenses associated with having the Golf Tournament, which is \$15,000. A Corporate Sponsor will be entitled to free publicity associated with being the main support of the Tournament. Additionally, the organization will be entitled to host a 4-some in the Golf Tournament, and have 8 seats reserved at the Awards Dinner.

Tournament Program: Also referred to as The Ad Book. The Tournament Program is a 4" X 8 ½" book which will include sponsors' advertisements. Full page ads will be approximately 3½" x 7 ½" ; half page 3½" x 3½".

Sponsors: Businesses and/or Individuals wishing to advertise in the Tournament Program. Other benefits are available to sponsors. Reference Sponsorship Agreement for categories of sponsorship and benefits associated with each.

Sponsorship Agreement: A carbonless, duplicate form which indicates precisely how a business or individual will participate as a sponsor in the WSF Golf Tournament. Completed top (white) copy goes to the Committee Chairperson, the bottom (yellow) copy goes to the sponsor. The form requires specific information from each sponsor and is to be completed in presence of the sponsor. Space is also available to list gifts in lieu of cash donations. It is preferred that all donations be cash; however, gifts that can be used as auction or raffle items will be welcome. **ALL FORMS MUST BE SIGNED AND DATED TO BE CONSIDERED VALID.**

Tournament Committee: Members of the WSF who are serving as coordinators in each of the 5 Committee areas, which include:

- 1)Publicity and PR;
- 2)Tournament;
- 3)Recruitment;
- 4)Sponsors, Gifts, Prizes;
- 5)Printing.

Registration Brochure: An enrollment form which will be distributed to participating and prospective golfers. The form contains information about the WSF, the Tournament, and golfer information important for enrolling in the Tournament. Forms will be available shortly. Until then recruiters are asked to get names and addresses of prospective golfers.

Tournament Day Rain Date: As a rule, most benefit golf tournaments do not provide participants with an alternate date in the event of inclement weather. The WSF Tournament is no exception. In the event of rain, the Tournament will be played. The Tournament plan is to play regardless of weather conditions, unless the golf course is closed by the Watertown Golf Club Manager (closing a golf course requires severe weather conditions to be present).